



HEMIC

PROUDLY TAKING CARE OF HAWAII

YOUR GUIDE TO HEMIC BILL PAY

Use this guide to help you register and make payments with HEMIC Bill Pay.
Sign into HEMIC Bill Pay at hemic.com/portals.

1. [Register an Account](#)
2. [Make a Payment](#)
3. [Set Up AutoPay](#)
4. [Set Up Paperless](#)
5. [Set Up Pay By Text](#)
6. [FAQs](#)

Register an Account

1. Go to HEMIC Bill Pay.
2. Click on “HEMIC Premium”.



[Sign In](#) [Contact Us](#)

Pay or View Bills

Please select an item to get started.

[HEMIC Premium >](#)

[EPIC TDI Premium >](#)

The HEMIC Family of Companies is excited to offer our policyholders a simple and secure way to pay your premium bills online.

Pay online



Fast and easy

No registration is required for "One Time Pay." The fastest way to pay online and confirm payment.

Safe and secure

Your information is kept confidential, secure, and backed by the highest security standards.

Eco-friendly

Paying online reduces paper use and is an easy way to help the environment.

Need Help?

[EPIC](#)
Call us at (808) 784-3020
or email
service@employersprotectiveinsurance.com.

[HEMIC](#)
Call us at (808) 208-8360
or email
acctgcs@hemic.com.

InvoiceCloud™

[Privacy Policy](#)

[Accessibility](#)

Trustwave: [Secure Site](#)

3. Enter your Account Number and Policyholder Name. Then, click the “Search Invoices” button.

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Sign In Contact Us

◀ Return to previous page

Please Locate Your Account

HEMIC Premium
Search our files for your invoices using the fields below. Required fields are marked with a *.

[Need help finding your invoice?](#)

Account Number * **Policyholder Name ***

Account Number Policyholder Name

Search Invoices

Need Help?

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Call us at (808) 784-3020
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service@employersprotectiveinsurance.com

HEMIC
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acctgcs@hemic.com

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4. The Search Results page will display all outstanding invoices for the account you entered. Select an invoice, then click “Register Selected Invoices”.

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◀ Return to previous page

Search Results

Please review your results below and select invoices to Pay. Click [here](#) if you would like to search again.
[Need help finding your invoice?](#)

☐	Invoice Number	Account Number	Policyholder Name	Due Date	Remaining Balance	Invoice Balance Due	
☐				9/2/2025	(\$1,256.70)	\$114.85	Related Invoices Remind Me

+ Add Selected Invoices to Your Cart | **Register Selected Invoices**

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5. Under the Register page, you will need to create and confirm a password for your account. Your Account Number and Email Address will be pre-filled. The checkbox for Paperless will be selected. If you do not wish to enroll in Paperless, uncheck the box. (Note, you may change your Paperless enrollment status at any time by updating your account settings.)

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Contact Us

[Return to previous page](#)

Register

Please fill out this form to complete your registration. All required fields are marked with a *.
[Click here for information on linking accounts together.](#)

Account Number *

Email Address *

ICtest@hemic.com

Confirm Email Address *

ICtest@hemic.com

Create Password *

Confirm Password *

☒  I would like to sign up for Paperless

I understand that at any time, I can print out my bill and/or decide to receive paper bills by editing my online profile.
Please select the Invoice Types on the right you wish to go Paperless for.

☒ HEMIC Premium

In order to complete your enrollment, you must verify receipt of the *Paperless Registration Information* email which will be sent to your email address on record for each Invoice Type selected.

Registrant hereby acknowledges that he or she is the valid, authorized signatory for this account with full responsibility for decisions related to this account.
[Click to view Terms and Conditions](#)

Complete Registration >

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6. Click the “Complete Registration” button.

7. Your Account is now set up. You will be taken to the Your Account Homepage, which is your main dashboard. From this page you can view and pay your invoices, set up AutoPay or Pay By Text, change your Paperless status, and view recent and scheduled payments.



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[Home](#) [My Account](#) [My Profile](#) [Support](#) [Sign Out](#)

Your Account At A Glance

I Want To...

[Pay My Invoices](#)

[Manage My Policies](#)

AutoPay Not Enrolled

Paperless Enrolled

Pay By Text Not Enrolled

Recent Open Invoices

Invoice Date	Due On	Balance Due
8/15/2025	9/2/2025	\$114.85

Recent Closed Invoices

Invoice Date	Account #
6/30/2025	

Recent Payments

No History Available

Upcoming Scheduled Payments

No History Available

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 InvoiceCloud*

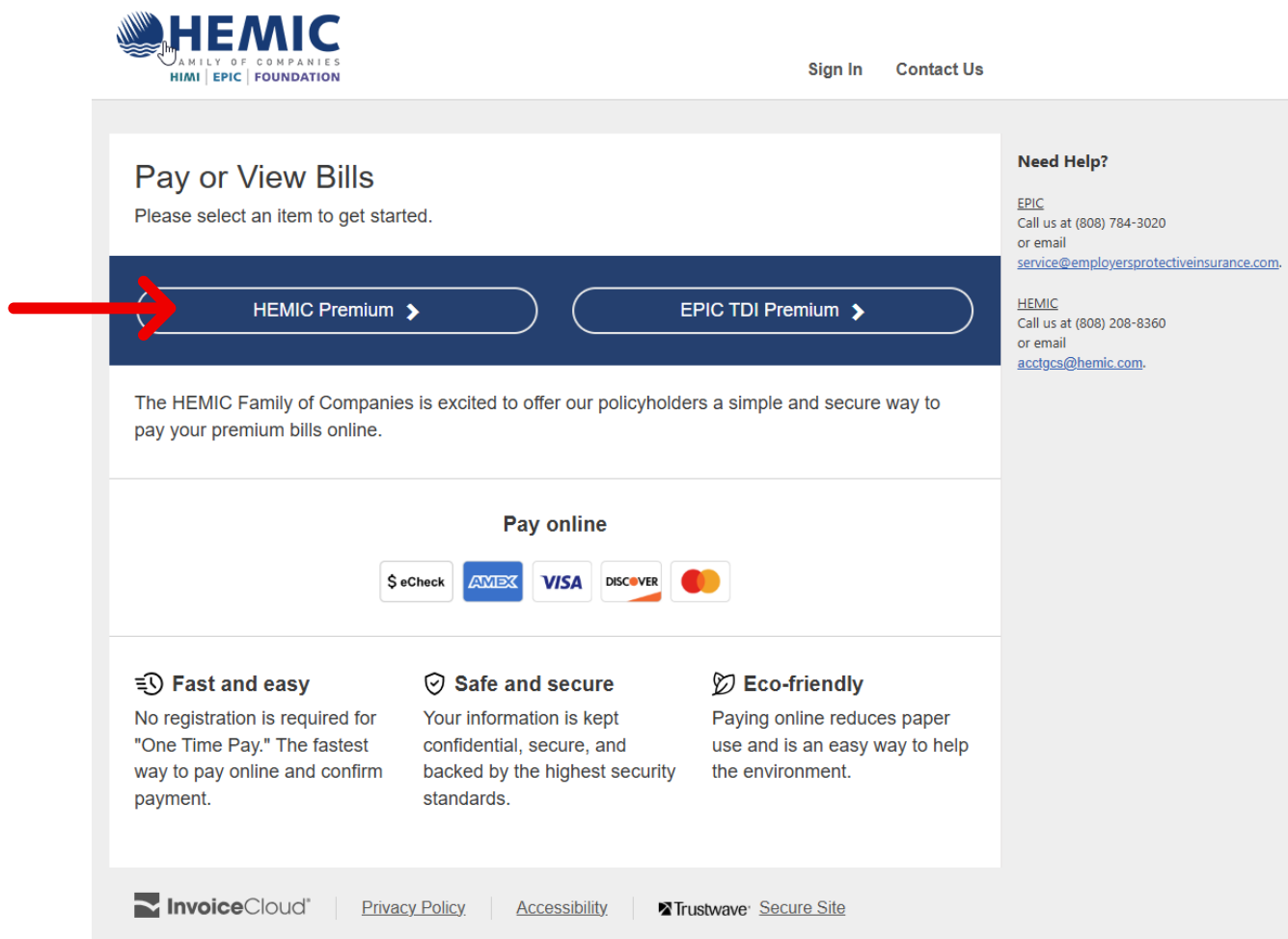
[Privacy Policy](#)

[Accessibility](#)

 Trustwave* [Secure Site](#)

Make a Payment:

1. Go to HEMIC Bill Pay at hemic.com/portals.
2. Click on “HEMIC Premium”. (Note if you also have a Temporary Disability Insurance policy with our subsidiary, EPIC, you can pay your EPIC premium here as well.)



The screenshot shows the HEMIC Bill Pay portal. At the top left is the HEMIC logo with the text "HEMIC FAMILY OF COMPANIES HIMI | EPIC | FOUNDATION". To the right are links for "Sign In" and "Contact Us". The main heading is "Pay or View Bills" with the instruction "Please select an item to get started." Below this are two buttons: "HEMIC Premium" and "EPIC TDI Premium". A red arrow points to the "HEMIC Premium" button. Below the buttons is a paragraph: "The HEMIC Family of Companies is excited to offer our policyholders a simple and secure way to pay your premium bills online." Underneath is a "Pay online" section with logos for eCheck, AMEX, VISA, DISCOVER, and Mastercard. At the bottom, there are three columns: "Fast and easy" (No registration is required for "One Time Pay." The fastest way to pay online and confirm payment.), "Safe and secure" (Your information is kept confidential, secure, and backed by the highest security standards.), and "Eco-friendly" (Paying online reduces paper use and is an easy way to help the environment.). On the right side, there is a "Need Help?" section with contact information for EPIC and HEMIC. At the very bottom, there are logos for InvoiceCloud, Privacy Policy, Accessibility, and Trustwave Secure Site.

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Sign In Contact Us

Pay or View Bills

Please select an item to get started.

HEMIC Premium **EPIC TDI Premium**

The HEMIC Family of Companies is excited to offer our policyholders a simple and secure way to pay your premium bills online.

Pay online

\$ eCheck AMEX VISA DISCOVER Mastercard

Fast and easy

No registration is required for "One Time Pay." The fastest way to pay online and confirm payment.

Safe and secure

Your information is kept confidential, secure, and backed by the highest security standards.

Eco-friendly

Paying online reduces paper use and is an easy way to help the environment.

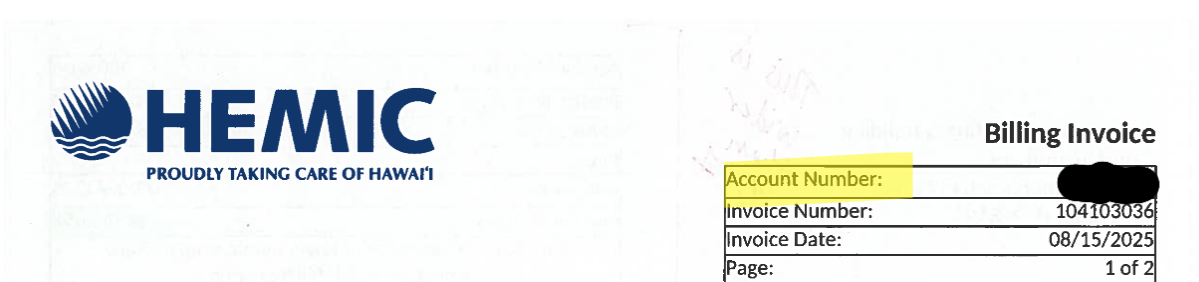
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3. Enter your Account Number and Policyholder Name. Then, click the “Search Invoices” button. Your Account Number can be located at the top right of your invoice.



Return to previous page

Please Locate Your Account

HEMIC Premium
Search our files for your invoices using the fields below. Required fields are marked with a *.

[Need help finding your invoice?](#)

Account Number * **Policyholder Name ***

Account Number Policyholder Name

Search Invoices

Need Help?

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4. Any outstanding invoices (billed or due) for the account will appear on the Search Results page.

[Return to previous page](#)

Search Results

Please review your results below and select invoices to Pay. Click [here](#) if you would like to search again.
[Need help finding your invoice?](#)

☐	Invoice Number	Account Number	Policyholder Name	Due Date	Remaining Balance	Invoice Balance Due	
☐				9/2/2025	(\$1,256.70)	\$114.85	Related Invoices Remind Me

[+ Add Selected Invoices to Your Cart](#)
[Register Selected Invoices](#)

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- Select the invoice that you want to pay, then click the “+Add Selected Invoices to Your Cart” button.

[Return to previous page](#)

Search Results

Please review your results below and select invoices to Pay. Click [here](#) if you would like to search again.
[Need help finding your invoice?](#)

☒	Invoice Number	Account Number	Policyholder Name	Due Date	Remaining Balance	Invoice Balance Due	
☒				9/2/2025	(\$1,256.70)	\$114.85	Related Invoices Remind Me

[+ Add Selected Invoices to Your Cart](#)
[Register Selected Invoices](#)

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- On the next screen, review the selected invoice and payment amount. When you have confirmed the payment amount is correct, click the “Proceed to Payment” button.

Please review your selection

Please confirm your selections below. Click on Proceed to Payment when you are ready to pay.

Type - HEMIC Premium

Type	Invoice Number	Policy Number	Due Date	Invoice Balance Due	Options
HEMIC Premium	104128435	3000002843	9/2/2025	\$114.85	

Subtotal (1 Items) \$114.85

Not including any applicable service fees.



Proceed to Payment >

Additional Options

[I Want To Find More Invoices](#)

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7. Select if you would like to Pay Full Invoice or Pay Other Amount.
8. Then, click the “Continue to Payment Information” button.

[Payment Options](#)
[Payment Information](#)
[Review Payment](#)

How would you like to pay?

Available Payment Methods

Credit/Debit Card







How much would you like to pay?

☒ Pay Full Invoice

\$114.85

☐ Pay Other Amount

Continue to Payment Information >

Payment Summary

Invoice #	Amount
	\$114.85
Subtotal	\$114.85
Service Fee*	+ \$4.54
Total	\$119.39

[*Fees Disclosure](#)

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[Accessibility](#)
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- Enter your payment information and click the “Continue to Review Payment” button.
 - If you selected Credit/Debit Card as your payment option, you will be taken to a page to enter your payment information. (Note: there is a 3.95% processing fee for credit and debit cards.)

[Payment Options](#) | **[Payment Information](#)** | [Review Payment](#)

Please enter your card information

Asterisks (*) indicate required fields.

Cardholder Name *

Card Number *

CVV * ⓘ



Expiration Date

Month *

Year *

Billing Address *

Country *

City *

State *

Zip *

Email *

[Continue to Review Payment](#)[Go back to Payment Options](#)

Payment Summary

Invoice #	Amount
	\$114.85
Subtotal	\$114.85
Service Fee*	+ \$4.54
Total	\$119.39

[*Fees Disclosure](#)

- If you selected eCheck as your payment option, you will be taken to a page to enter your bank information. (Note: there is no processing fee for EFT Check payments.)



[Contact Us](#)

Payment Options
Payment Information
Review Payment

Please enter your bank information

Please fill out all fields below and click Continue to Review Payment to save your information.
[Need help filling out this information?](#)

Asterisks (*) indicate required fields.

Bank Account Holder's Name *

Account Type *

Select One

Routing # *

Bank Account # * **Re-enter Bank Account # ***

Account #

Re-enter Account #

Check Number (Optional)

Billing Address *

Country *

United States

City * **State *** **Zip ***

Kaneohe

Hawaii

96744

Email *

[Continue to Review Payment](#) | [Go back to Payment Options](#)

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[Accessibility](#)

[Secure Site](#)

Payment Summary	
Invoice #	Amount
	\$114.85
Subtotal	\$114.85
Service Fee*	+ \$0.00
Total	\$114.85

[*Fees Disclosure](#)

10. Once you enter and submit your payment information, review the payment information and total. If correct, click the “I agree to the Invoice Cloud Terms and Conditions” box. Then, click the “Process Payment” button.

Contact Us

Payment Options

Payment Information

Review Payment

Review your information

Your Credit/Debit Card [Edit](#)

XXXXXXXXXXXX1111

1 / 2026

VISA

Billing Address

ICtest@hemic.com

Payment Summary

Invoice #	Amount
104128435	\$114.85
Subtotal	\$114.85
Service Fee*	+ \$4.54
Total	\$119.39

☐ I agree to the [Invoice Cloud Terms and Conditions](#).

Process Payment \$119.39 >

[*Fees Disclosure](#)

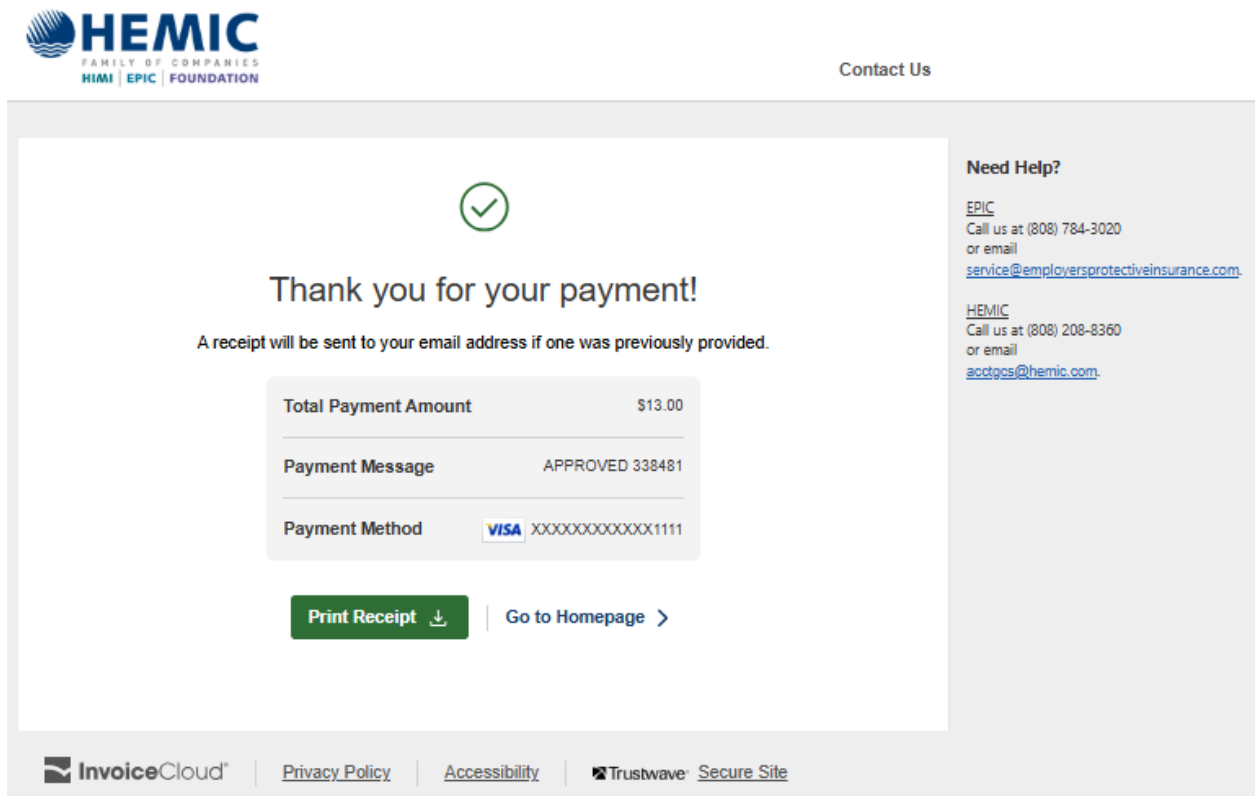
InvoiceCloud®

[Privacy Policy](#)

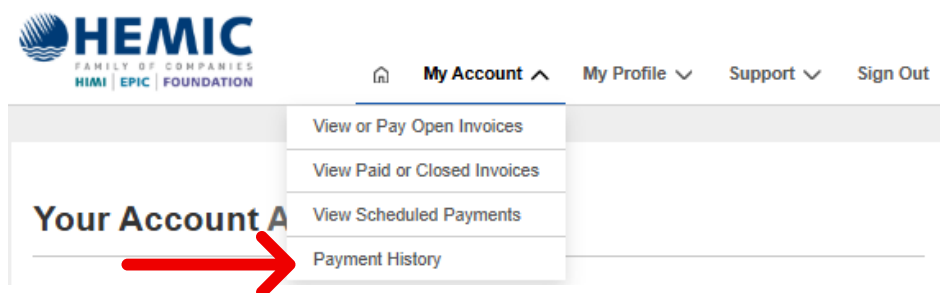
[Accessibility](#)

 [Secure Site](#)

11. When the payment has successfully processed, you will see a payment confirmation screen with an option to print your receipt.



12. You can view all payments that have been made for your account under “My Account”. Go to My Account and select Payment History from the drop-down menu.



13. The Payment History screen will list all payments that have been made for the account. When a Credit/Debit Card is used for payment, you will see two separate payments: one for the invoice amount and another for the 3.95% processing fee.



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[Home](#) [My Account](#) [My Profile](#) [Support](#) [Sign Out](#)

Payment History

+ Filters

Date/Time Paid (CST)	Summary	Amount	Fee	Total
9/3/2025 7:26 PM	 ending in 1111 Approved APPROVED 338481 Account # [REDACTED] Invoice # [REDACTED]	\$10.00	\$0.00	\$10.00
9/3/2025 7:26 PM	 ending in 1111 Approved APPROVED 225784 Account # [REDACTED] Invoice # [REDACTED]	\$0.00	\$3.00	\$3.00

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Set Up AutoPay:

1. If you have not done so already, register your account by following the [Register an Account](#) instructions.
2. Your Account dashboard will show the current status of AutoPay as “Not Enrolled”. Click on AutoPay to start your enrollment.

The screenshot shows the HEMIC account dashboard. At the top, the HEMIC logo is displayed with the text 'FAMILY OF COMPANIES HIMI | EPIC | FOUNDATION'. Navigation links include 'My Account', 'My Profile', 'Support', and 'Sign Out'. The main section is titled 'Your Account At A Glance'. On the left, under 'I Want To...', there are buttons for 'Pay My Invoices' and 'Manage My Policies'. On the right, a table shows the status of various services: AutoPay (Not Enrolled), Paperless (Enrolled), and Pay By Text (Not Enrolled). A red arrow points to the 'AutoPay' row. Below this, there are sections for 'Recent Open Invoices', 'Recent Closed Invoices', 'Recent Payments', and 'Upcoming Scheduled Payments'. The 'Recent Open Invoices' section shows a table with columns for Invoice Date, Due On, and Balance Due. The 'Recent Closed Invoices' section shows a table with columns for Invoice Date and Account #. The 'Recent Payments' and 'Upcoming Scheduled Payments' sections both show 'No History Available'. On the right side of the dashboard, there is a 'Need Help?' section with contact information for EPIC and HEMIC. At the bottom, there are links for InvoiceCloud, Privacy Policy, Accessibility, and Trustwave Secure Site.

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My Account My Profile Support Sign Out

Your Account At A Glance

I Want To...

[Pay My Invoices](#)

[Manage My Policies](#)

AutoPay	Not Enrolled	➔
Paperless	Enrolled	➔
Pay By Text	Not Enrolled	➔

Recent Open Invoices

Invoice Date	Due On	Balance Due
8/15/2025	9/2/2025	\$114.85

Recent Closed Invoices

Invoice Date	Account #
6/30/2025	[REDACTED]

Recent Payments

No History Available

Upcoming Scheduled Payments

No History Available

Need Help?

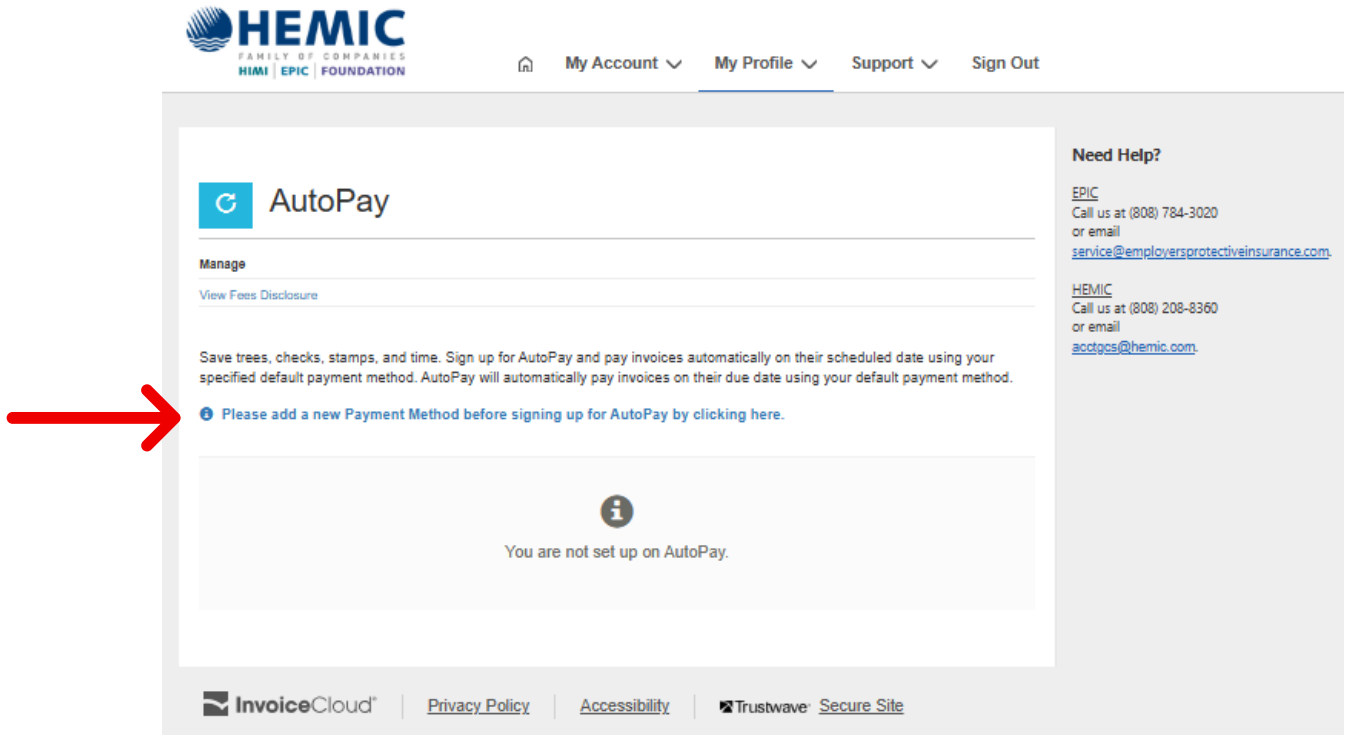
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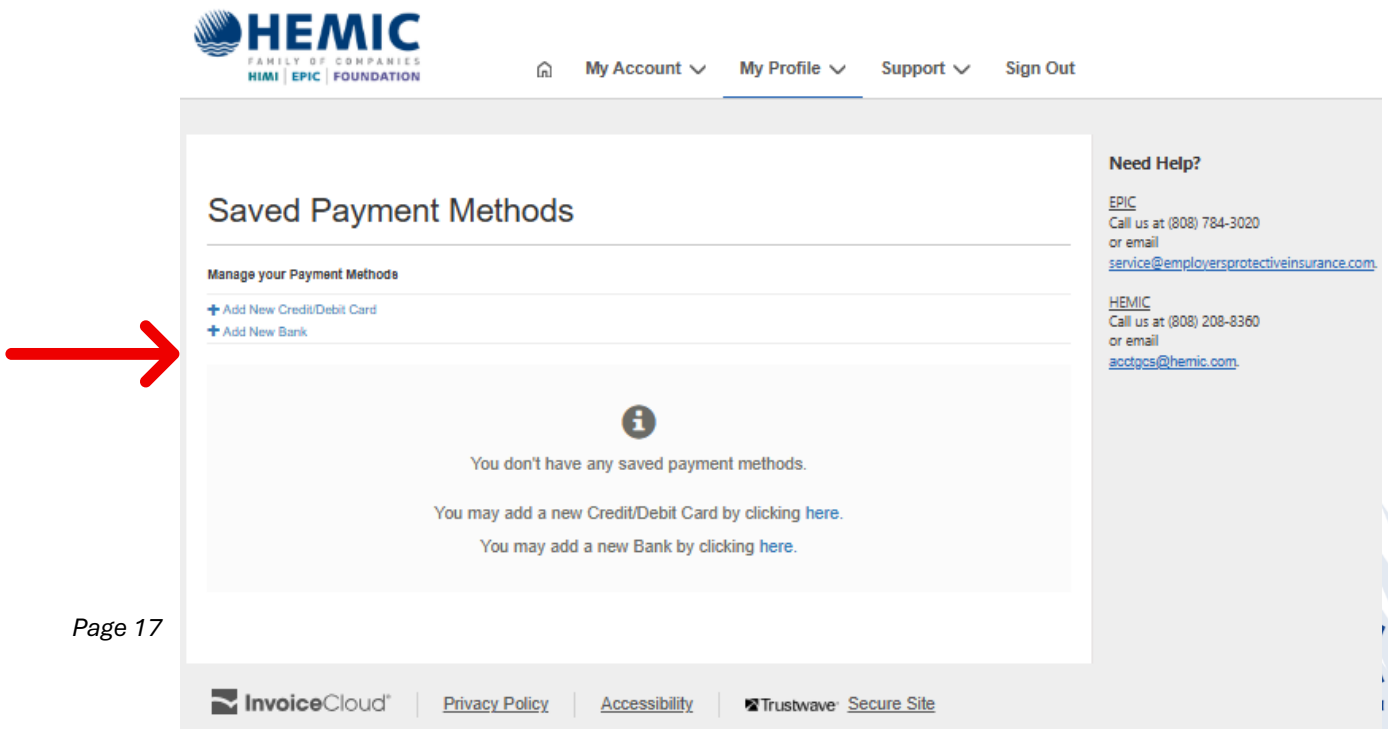
InvoiceCloud® Privacy Policy Accessibility Trustwave® Secure Site

3. Payment Method:

- If you have a payment method already saved to your account, skip to Step #5.
- If you do not have a payment method saved, you will see the message, “Please add a new Payment Method before signing up for AutoPay by clicking here”. Click that message to add a payment method.



- ### 4. For your payment method, select either “Add New Credit/Debit Card” or “Add New Bank” (for eCheck payment).



5. After selecting your payment method, enter your payment information and complete your enrollment by selecting the “Make this my default payment method” check box.

- If you selected New Credit/Debit Card, the screen below will appear. After entering your information, click the “Save Credit/Debit Card Information” button.

The screenshot shows the HEMIC website's "New Credit/Debit Card" enrollment page. The header includes the HEMIC logo and navigation links: Home, My Account, My Profile, Support, and Sign Out. A "Need Help?" sidebar on the right provides contact information for EPIC and HEMIC. The main form area contains a "Return to previous page" link, a title "New Credit/Debit Card", and instructions to fill out fields and click "Save Credit/Debit Card Information". It lists accepted card types (VISA, MasterCard, Discover) and notes that asterisks indicate required fields. The form fields include: Credit/Debit Card Number (with a "Card Number" placeholder), Expiration Date (Month and Year dropdowns), Billing Name, Billing Address, Country (United States), Billing City (Kaneohe), State (Hawaii), and Zip (96744). A checkbox labeled "Make this my default payment method" is present, with a note that it auto-selects for one-time payments and new AutoPay enrollments. A red arrow points to the "Save Credit/Debit Card Information" button at the bottom of the form. The footer includes logos for InvoiceCloud, Privacy Policy, Accessibility, Trustwave, and Secure Site.

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Home My Account My Profile Support Sign Out

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← Return to previous page

New Credit/Debit Card

Please fill out all fields below and click Save Credit/Debit Card Information to save your information. [Need more information?](#)

Asterisks (*) indicate required fields.

VISA MasterCard DISCOVER

Credit/Debit Card Number *

Card Number

Expiration Date

Month * Year *

Select Month Select Year

Billing Name *

Billing Address *

Country

United States

Billing City *

Kaneohe

State *

Hawaii

Zip *

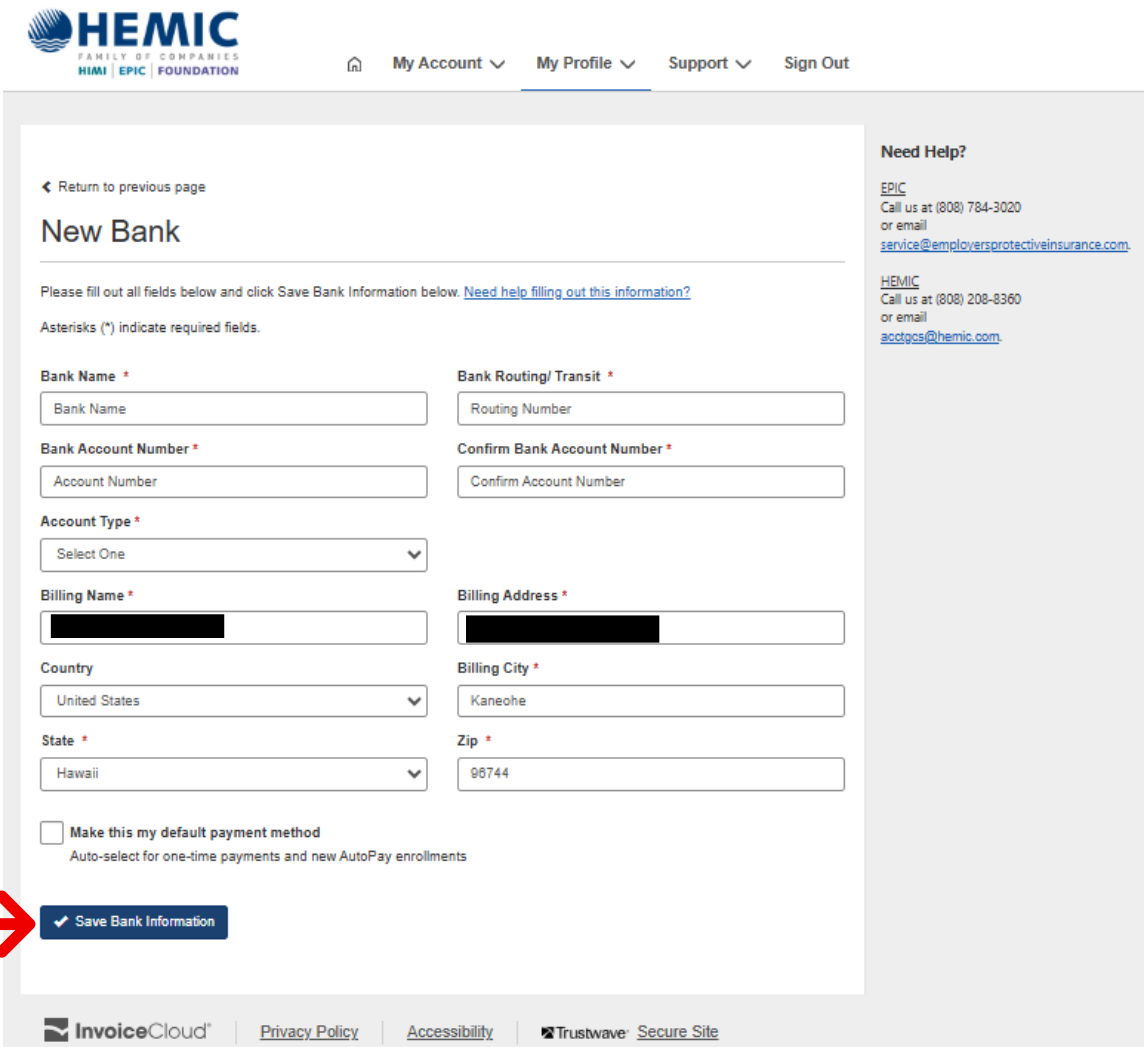
96744

☐ Make this my default payment method
Auto-select for one-time payments and new AutoPay enrollments

✓ Save Credit/Debit Card Information

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- If you selected Add New Bank, the screen below will appear. After entering your bank information, click the “Save Bank Information” button.



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My Account ▾ My Profile ▾ Support ▾ Sign Out

◀ Return to previous page

New Bank

Please fill out all fields below and click Save Bank Information below. [Need help filling out this information?](#)

Asterisks (*) indicate required fields.

Bank Name * 	Bank Routing/ Transit *
Bank Account Number * 	Confirm Bank Account Number *
Account Type * Select One	
Billing Name * 	Billing Address *
Country United States	Billing City * Kaneohe
State * Hawaii	Zip * 98744

☐ Make this my default payment method
Auto-select for one-time payments and new AutoPay enrollments

Save Bank Information

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- Next, you will be taken to the Saved Payment Methods screen where you will see the payment method you just entered. At the bottom, you will see the message, “You have accounts that are not set up for AutoPay. You may setup AutoPay by clicking here.” Click the word “here”.

Saved Payment Methods

Manage your Payment Methods

- [+ Add New Credit/Debit Card](#)
- [+ Add New Bank](#)

Summary	Date/Time Added (CST)	Actions
 Visa ending in 1111 ★ Your Default Expires 1/2026	9/3/2025	Edit Delete History

 You have accounts that are not set up for AutoPay. You may setup AutoPay by clicking [here](#)

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acctgcs@hemic.com

7. On the AutoPay screen, click the link “+New AutoPay Setup”.

AutoPay

Manage

- [+ New AutoPay Setup](#)
- [View Fees Disclosure](#)

Save trees, checks, stamps, and time. Sign up for AutoPay and pay invoices automatically on their scheduled date using your specified default payment method. AutoPay will automatically pay invoices on their due date using your default payment method.



You are not set up on AutoPay.

You may set up AutoPay by clicking [here](#).

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 or email
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8. The New AutoPay Setup screen will auto-populate with your information for Account, Invoice Type and Default Payment Method.
 - Under AutoPay Status, select “Yes, put me on AutoPay. By enabling AutoPay, I agree to the Invoice Cloud Terms and Conditions”.
 - Then, click the “Save this AutoPay Setup” button.

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My Account ▾ My Profile ▾ Support ▾ Sign Out

◀ Return to previous page

New AutoPay Setup

Registering for AutoPay will void any prior scheduled payments. In order to prevent duplicate transactions, any scheduled payments which are pending for this account will be cancelled. AutoPay will then pay invoices on their due date using your default payment method.

Select an Account *
[Redacted Account]

Invoice Type *
HEMIC Premium

Use this payment method *
Visa ending in 1111

AutoPay Status *

☒ Yes, put me on AutoPay. By enabling AutoPay, I agree to the [Invoice Cloud Terms and Conditions](#).

☐ No, I do not want AutoPay

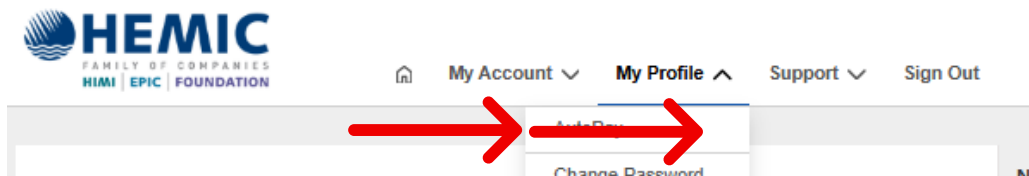
Standard service fees may be applied if applicable. Please view our [Fees Disclosure](#) for more information.

☒ Save this AutoPay Setup

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9. To verify that your account is now set up for AutoPay, go to “My Profile” and select “AutoPay” from the drop-down menu.



Set Up Paperless:

There are two ways to set up Paperless delivery of your invoices:

1. During Account Registration: When registering for an account, select the checkbox option “I would like to sign up for Paperless” before clicking the “Complete Registration” button.

Note: It is recommended that you re-enroll in Paperless through this updated account registration.



[Contact Us](#)



[Return to previous page](#)

Register

Please fill out this form to complete your registration. All required fields are marked with a *.
[Click here for information on linking accounts together.](#)

Account Number *

Email Address *

ICtest@hemic.com

Confirm Email Address *

ICtest@hemic.com

Create Password *

Confirm Password *

☒  I would like to sign up for Paperless

I understand that at any time, I can print out my bill and/or decide to receive paper bills by editing my online profile. Please select the Invoice Types on the right you wish to go Paperless for.

In order to complete your enrollment, you must verify receipt of the *Paperless Registration Information* email which will be sent to your email address on record for each Invoice Type selected.

☒ HEMIC Premium

Registrant hereby acknowledges that he or she is the valid, authorized signatory for this account with full responsibility for decisions related to this account.
[Click to view Terms and Conditions](#)

Complete Registration >

InvoiceCloud*

[Privacy Policy](#)

[Accessibility](#)

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Need Help?
EPIC
Call us at (808) 784-3020
or email
service@employersprotectiveinsurance.com
HEMIC
Call us at (808) 208-8360
or email
acctops@hemic.com

2. After Account Registration: Go to Your Account dashboard. Your status for Paperless will show as Not Enrolled. Click the Paperless arrow.

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My Account ▾ My Profile ▾ Support ▾ Sign Out

Your Account At A Glance

I Want To...

[Pay My Invoices >](#)

[Manage My Policies >](#)

AutoPay ☒ Not Enrolled [>](#)

Paperless ☒ Not Enrolled [>](#)

Pay By Text ☒ Not Enrolled [>](#)

Recent Open Invoices >

Invoice Date	Due On	Balance Due
8/15/2025	9/2/2025	\$617.50

Recent Closed Invoices >

No History Available

Recent Payments >

No History Available

Upcoming Scheduled Payments >

No History Available

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- On the Paperless screen, click the “Enroll” checkbox next to the account that you would like to enroll in Paperless.
- Click the checkbox for “By enabling Paperless, I agree to the Invoice Cloud Terms and Conditions”.
- Then, click the “Save my changes” button.

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My Account ▾ My Profile ▾ Support ▾ Sign Out

Paperless

Going Paperless saves time and money by eliminating the paper printing and mailing of invoices and payments.

⚠ Changes to paperless settings will affect all users on the account.

Account #	Type	Status	Enroll in Paperless
[REDACTED]	HEMIC Premium	Not Paperless	☐ Enroll

☐ By enabling Paperless, I agree to the [Invoice Cloud Terms and Conditions](#).

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 HEMIC
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- To validate that your account is now signed up for Paperless, go to My Profile and select “Paperless” from the drop-down menu. Your status will now show as “Enrolled.”

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My Account ▾ My Profile ▾ Support ▾ Sign Out

Paperless

Going Paperless saves time and money by eliminating the paper printing and mailing of invoices and payments.

⚠ Changes to paperless settings will affect all users on the account.

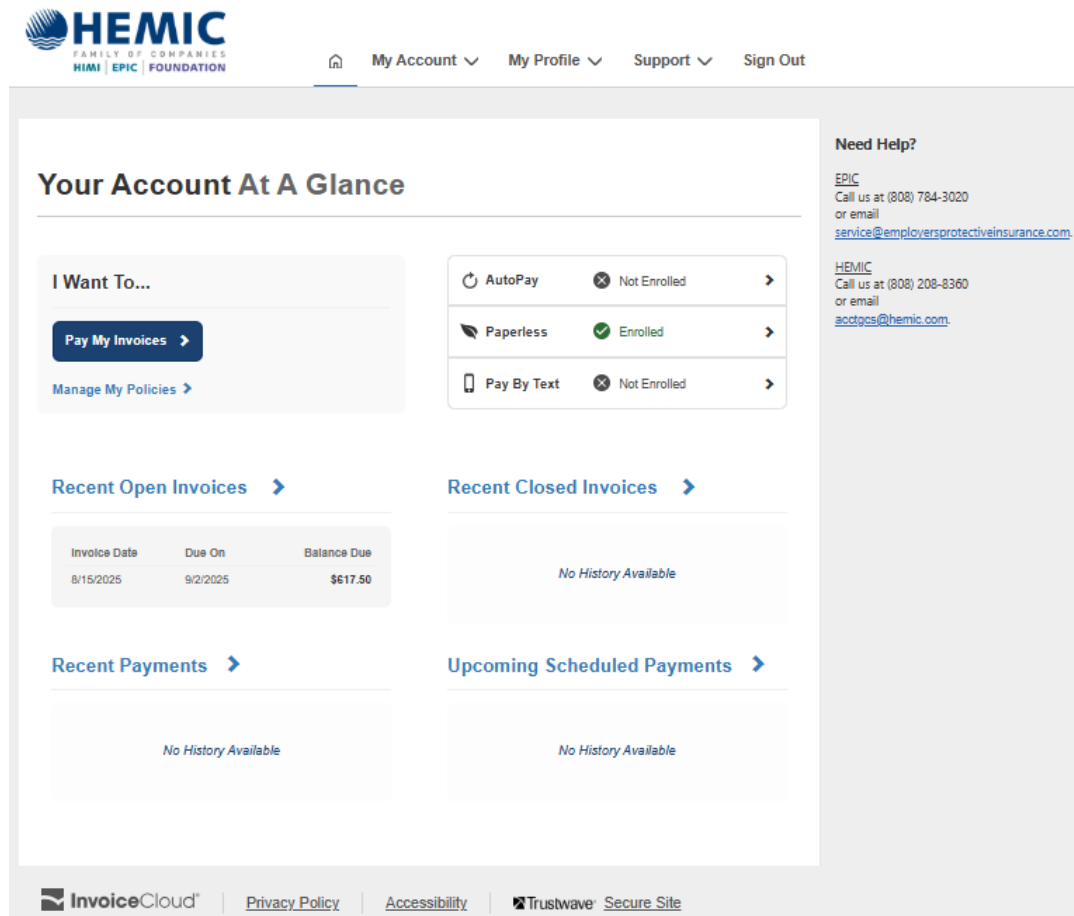
Account #	Type	Status	Enroll in Paperless
[REDACTED]	HEMIC Premium	Paperless	☒ Enroll

☐ By enabling Paperless, I agree to the [Invoice Cloud Terms and Conditions](#).

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 HEMIC
 Call us at (808) 208-8360
 or email acctgcs@hemic.com

- On Your Account dashboard, your Paperless status will also show “Enrolled”.



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My Account ▾ My Profile ▾ Support ▾ Sign Out

Your Account At A Glance

I Want To...

[Pay My Invoices](#) ➤

[Manage My Policies](#) ➤

AutoPay	⊗ Not Enrolled	➤
Paperless	✓ Enrolled	➤
Pay By Text	⊗ Not Enrolled	➤

Recent Open Invoices ➤

Invoice Date	Due On	Balance Due
8/15/2025	9/2/2025	\$617.50

Recent Closed Invoices ➤

No History Available

Recent Payments ➤

No History Available

Upcoming Scheduled Payments ➤

No History Available

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or email
acctgcs@hemic.com

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Set Up Pay by Text:

With HEMIC Bill Pay, once you have a payment method set up for your account, you have the ability to pay your invoices through text messaging.

1. To set up Pay by Text, log into your account on a mobile phone and go to your invoice. Select the invoice that you want to pay and click the “Add Selected Invoices” button.

Left Screenshot (2:23): The mobile app interface shows the HEMIC logo and a list of invoices. A red arrow points from the 'Add Selected Invoices' button to the right screenshot.

Right Screenshot (2:25): The mobile app interface shows the 'Add Selected Invoices' button. A red arrow points from the button to the right.

Top Section:

The following Invoices are also available to be paid

Type - HEMIC Premium

Items	Options
☐ Type: HEMIC Premium Invoice Number: 104140620 Policy Number: 3019023 Due Date: 11/11/2025 Invoice Balance Due: \$5,553.00	View Invoice

Bottom Section:

Type - HEMIC Premium

Items

Type: HEMIC Premium
Invoice Number: 104105880
Policy Number: 3004850
Due Date: 10/30/2025
Invoice Balance Due: \$349.00

Subtotal (1 Items) \$349.00
Not including any applicable service fees.

Need Help?
EPIC
[View More](#) ✓

2. Next, select your payment method from the Available Methods dropdown menu, and select how much you would like to pay: Pay Full Invoice or Pay Other Amount. Click the “Continue” button.

2:26 89

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How would you like to pay?

Available Payment Methods

EFT (Check)

eCHECK AMERICAN EXPRESS VISA DISCOVER

How much would you like to pay?

☒ Pay Full Invoice \$349.00

2:26 89

☐ Pay Other Amount

Payment Summary

Invoice #	Amount
104105880	\$349.00
Subtotal	\$349.00
Service Fee*	+ \$0.00
Total	\$349.00

[*Fees Disclosure](#)

Continue >

InvoiceCloud®

3. If you have selected the EFT (eCheck) payment method, your next step will be to enter the bank account information for your EFT. After entering the information and reviewing the Payment Summary below it, click the blue “Continue” button.

2:26 [status icons] 89

Please enter your bank information

Please fill out all fields below and click Continue to save your information. [Need help filling out this information?](#)

Asterisks (*) indicate required fields.

Bank Account Holder's Name *

Account Type *

Routing # *

Bank Account # *

Re-enter Bank Account # *

Check Number (Optional)

2:28 [status icons] 88

Check Number (Optional)

Billing Address *

Country *

City *

State *

Zip *

Email *

Payment Summary

Invoice #	Amount
-----------	--------

- The last screen will display your bank information and payment summary. If these are correct, select the checkbox for “I agree to the Invoice Cloud Terms and Conditions” and click the green “Process Payment” button.

2:28 88

invoicecloud.com/f 2

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Review your information

Your Bank [Edit](#)
Willis Supply Corporation

056008849 / XXXXXXXXXX1234
Commercial Checking


Billing Address
1149 Pioneer Road
Honolulu, HI
96913
ICtest@hemic.com

2:29 88

Payment Summary

Invoice #	Amount
104105880	\$349.00
Subtotal	\$349.00
Service Fee*	+ \$0.00
Total	\$349.00

☒ I agree to the [Invoice Cloud Terms and Conditions](#).

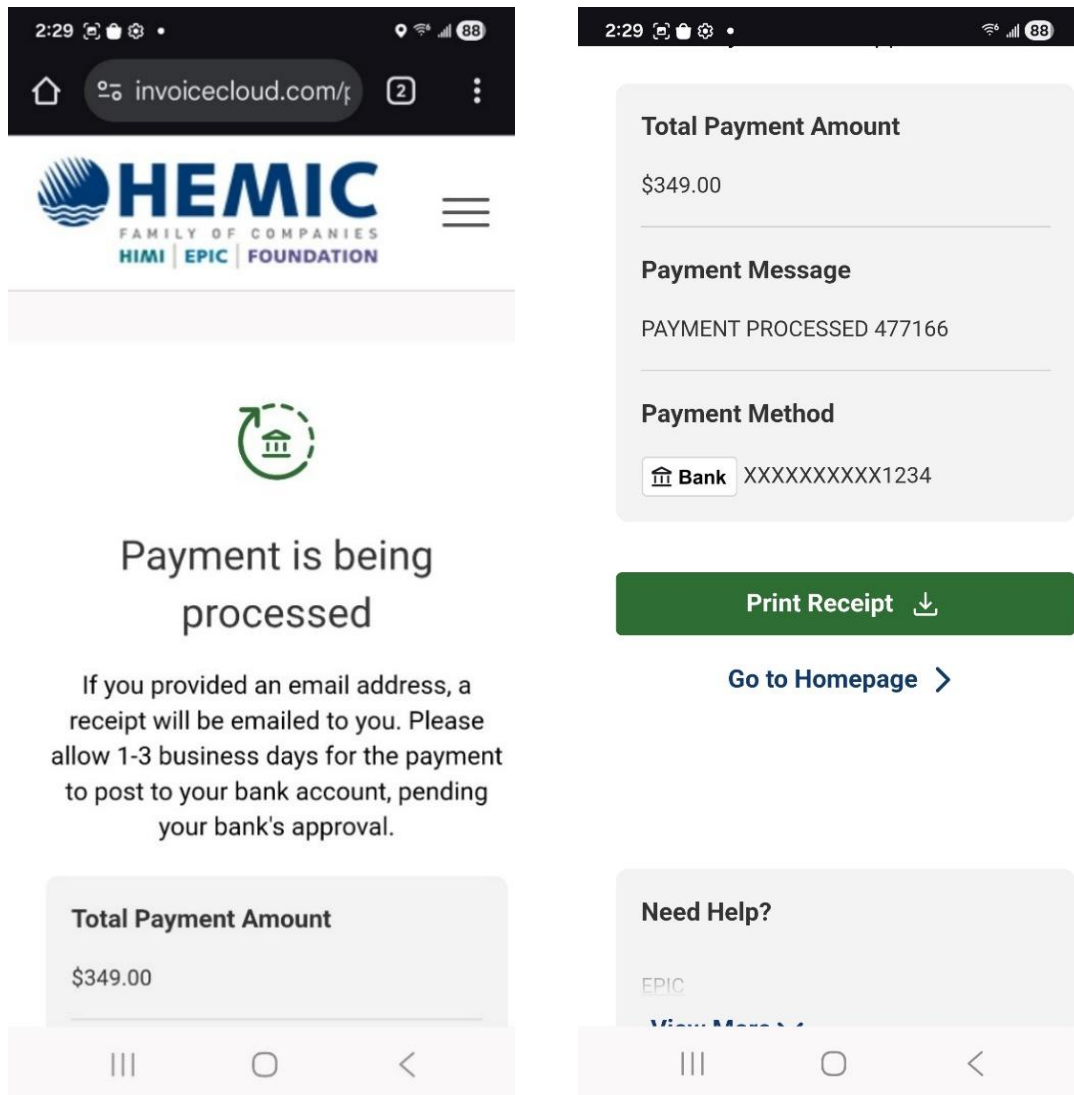
Process Payment \$349.00

By pressing the button above, I agree and understand that this authorization will remain in full force and effect until I notify **HEMIC TEST** in writing to acctgcs@hemic.com or by calling **(808) 208-8360** that I wish to revoke this authorization. I understand that **HEMIC TEST** requires at least 2 business days prior notice in order to cancel this authorization.

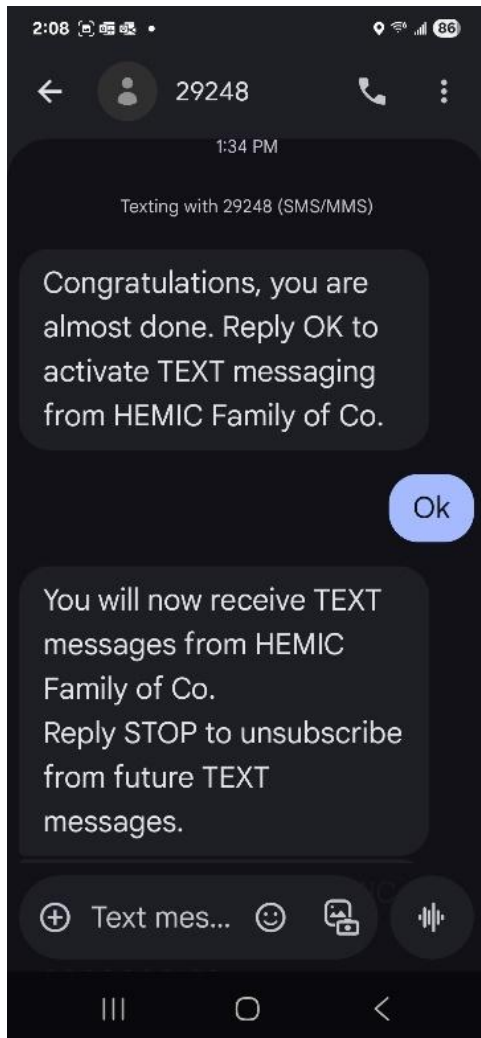
[*Fees Disclosure](#)

 Privacy - Terms

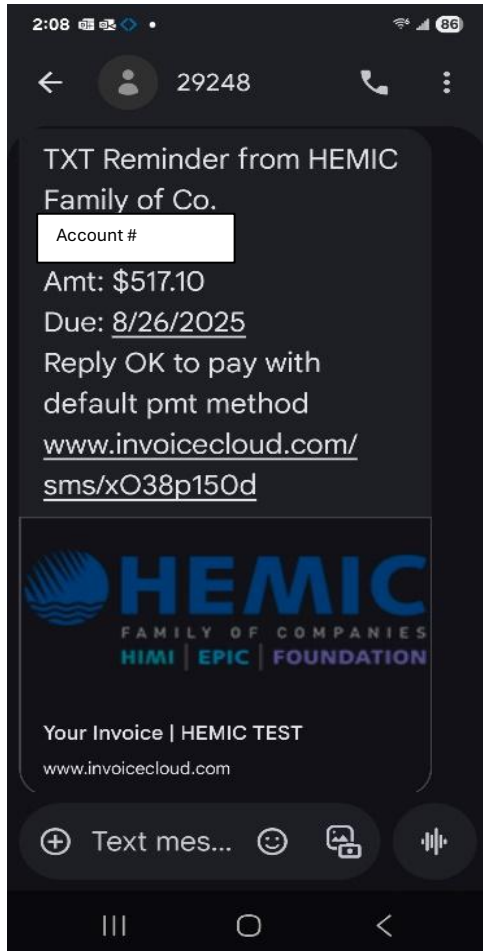
5. After your payment is processed, you'll receive a screen with the ability to download a print receipt.

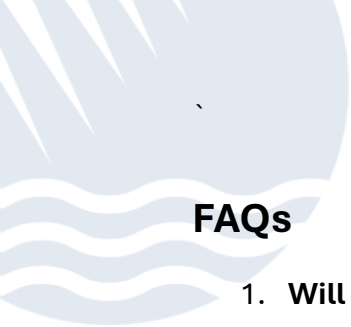


6. After this first payment, you will receive a text message asking you to confirm your Pay by Text set-up. Reply "OK" to confirm the set-up.



7. When an upcoming payment is due, you will receive a text message reminder listing the amount due and the payment due date and asking if you want to pay with your default payment method. To pay by text, reply to this message with “OK”.





FAQs

1. Will my Ka Piko login work for HEMIC Bill Pay?

No, the HEMIC Bill Pay portal is separate from the Ka Piko portal. You will need to set up a username and password to access your account in the HEMIC Bill Pay portal.

2. If I am already enrolled in AutoPay, do I need to enroll again?

Yes, all customers currently enrolled in AutoPay will need to register again to authorize the new electronic payment provider to process your payments utilizing your designated credit card or bank account.

3. How do I get to the new payment portal?

Go to [HEMIC.com/portals](https://hemic.com/portals) and click the HEMIC Bill Pay tile in the HEMIC section.

4. If I do not know my account number, will I be able to log in?

You do need your account number to log in to make a payment. You can find your account number located on the top right corner of your invoice. If your invoice is not available, please contact our Accounting Customer Service Department at (808) 208-8360.

5. What is the difference between a Scheduled Payment versus AutoPay?

- A Scheduled Payment is a one-time payment that you set up for a specific amount to be paid on a specific date in the future. It is not a recurring payment.
- AutoPay is a setting that allows you to pay your monthly premium with an automatic, recurring debit 15 days following the issuance of your monthly premium bill. If the 15th day following billing falls on a non-business day/weekend, the debit will occur on the next business day. You can set up the automatic payment to be made from an authorized bank account through an electronic funds transfer (EFT) process, or from a designated Credit or Debit Card. Note that there is a 3.95% processing fee for Credit/Debit Card payments, but there is no fee for EFT payments.

6. I made a payment in error, or I need to correct a payment. How do I contact your Billing Department?

Please call or email our billing teams at:

- HEMIC: (808) 208-8360, acctgcs@hemic.com
- EPIC: (808) 784-3020, service@employersprotectiveinsurance.com

7. Will I have the option to pay an audit premium on the new electronic payment system?

- If you should receive an audit premium invoice with a balance due, you will have the option to pay the invoice in the new electronic payment system.
- Please also note that if you have registered for AutoPay (automatic and recurring payments) that audit premiums will NOT automatically be paid through AutoPay. You may pay by check, ACH or credit card based on the amount of the audit premium due as is the process today. You may also contact our service center team if you would like to set up a payment plan.
- The process to select an audit premium for online payment is the same as searching for or selecting a regular, monthly premium due.

8. Will I be able to view my invoices in the new system?

- Your invoices that you currently receive will continue to be delivered to you from our main invoicing system either through mail or email based on your delivery preference.
- The new electronic payment system will be updated with your invoice details to present a “bill” in the payment system that you may select and pay online.